https://bchceducation.co.uk/
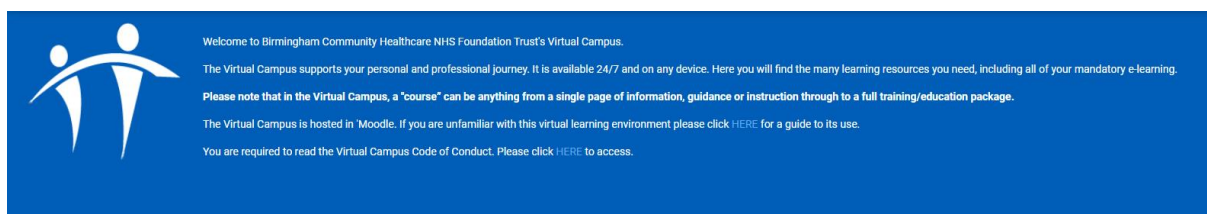

Completing Data Security Awareness eLearning on the Virtual Campus

Internet Explorer has been phased out. It is best to use Google Chrome for this course.

1. Once you have logged into the Virtual Campus, click on the Mandatory Training link
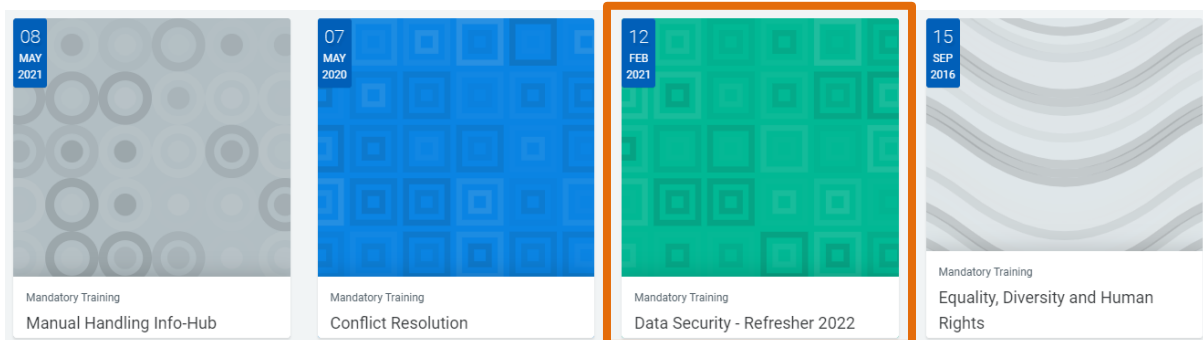

You can scroll through different sections using the dots below the section icons

2. Navigate to the course you require and click on the course name – in this example we will be accessing the Data Security Awareness course, but the same technique is used when accessing all courses on the Virtual Campus.

3. Click on the "View" button

4. Click on the eLearning module text link

You need to complete both the Data Security Refresher & Cyber Security Refresher Modules to be compliant with Data Security.

Data Security Refresher

This course must be completed each financial year. On the 1st April each year, you will become non-compliant and the course must be taken again. The course contains audio and video and so you must have these setting switched on in order to complete the course. Once you have completed the course, click on the "Exit Activity" button to record your progress.

Data Security Refresher 2022
To do: View | To do: Complete and pass the activity

Cyber Security Refresher

This course must be completed each financial year. On the 1st April each year, you will become non-compliant and the course must be taken again. The course contains audio and video and so you must have these setting switched on in order to complete the course. Once you have completed the course, click on the "Exit Activity" button to record your progress.

Cyber Security Refresher 2022
To do: View | To do: Complete and pass the activity

5. Click on the blue "Enter" button

Data Security Refresher 2022

To do: View | To do: Complete and pass the activity

Number of attempts allowed: Unlimited
Number of attempts you have made: 0
Grading method: Highest attempt
Grade reported: None

Enter

Follow the instructions on how to complete the course.

The Data Security Course has three sections of training material, followed by a 14 question assessment (the pass mark is 12/14) – if you do not pass the assessment, you can retake it.

You need to work through the three sections in the left hand column on the course. Each section has several components – all of these components must be completed for the section to record as complete

The panel on the left shows the different sections in the course. The panel on the right shows the topics within the current section. You need to work through all the topics before you can move on to the next section

Each of the sections comprises of a series of videos. In the final section, you will be presented with an interactive video where you will need to click on the appropriate areas in order to move forward

Once you have completed the final section, you will move on to the quiz.

If the course freezes at any time and will not recover, try clicking on the Exit activity button and then reload the course. The course should reopen where you left off

6. Once you have passed the course, click on "Exit Activity" to record the result

Any results that you record on the Virtual Campus will be picked up by the Learning and Development Team and added to your ESR records.

If you want to check that you have saved your course correctly, click on the eLearning module text link again

The next page will display details of your course attempts and your reported score

Once you have checked that your score has recorded, why not take the opportunity to find out what else is available on the Virtual Campus?
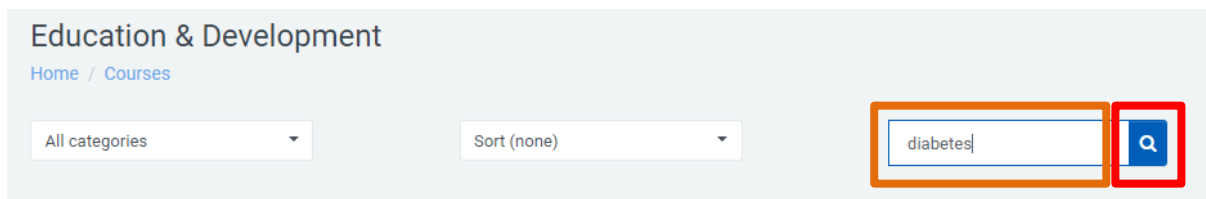
Click on the "home" link in the breadcrumb trail beneath the course title to get back to the Virtual Campus Homepage

Data Security - Refresher 2021

Home / My courses / Data Security - Refresher 2021 / Data Security Refresher / Data Security Refresher

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