# Training

The library offers tailored training to support evidence-based practice. We offer sessions on critical appraisal, reflective writing, health literacy, and literature searching. Our courses count towards your CPD and revalidation.

Training is available for individuals or groups. Sessions are held virtually via MS Teams, or at venues across the Trust. Contact the library to discuss your needs.

You can also use your NHS OpenAthens account to access all Health Education England e-Learning for Healthcare programmes at <u>https://portal.e-lfh.org.uk/</u>

## KnowledgeShare

This is our targeted current awareness service. Sign up to receive short, personalised evidence updates on topics you are interested in, or a list of articles from the latest issue of your favourite journals. Complete an online form on the intranet <u>https://bit.ly/KSEvidence</u> or register using your OpenAthens account at <u>https://bit.ly/BCHCKS</u> Alternatively a paper form is available from the library.

# Photocopying, Printing, and Scanning

Facilities for photocopying, printing, and scanning are available. All copying must comply with current copyright legislation, details of which are displayed in the library and on the Intranet.

# Library Hot-Desking Room

Room 119 is the hot-desking room on the first floor at Moseley Hall Hospital, located directly above the main library. There are six computers with MS Office applications, internet and printing facilities.

If you are using a memory stick, please note that only encrypted memory sticks can be used.

The room can be accessed all round the clock, available seven days a week with your Trust swipe badge. Temporary access passes are available from Library staff.



# **Security System**

A library security system is in operation. Any library items that are removed without being issued will activate an alarm.



# **Smallwood Library**

Moseley Hall Hospital Alcester Road Moseley Birmingham

NHS Knowledge and Library Hub
Searching: Health and Care Evidence
Enter any words
Search

Opening times: Mon - Fri 9am – 5pm Tel: 0121 466 6282 Email: smallwood.library@nhs.net www.healthlibrariesmidlands.nhs.uk/bchc/

### Introduction

Welcome to Smallwood Library, part of the HeLM Library network. This gives members access to resources from all HeLM libraries across the Midlands. If you wish to visit another library, please contact beforehand <u>https://www.healthlibrariesmidlands.nhs.uk/all</u> <u>-locations/</u>

Whether you are writing an assignment, doing research, applying for a job, working on a care pathway, writing a policy or looking for the best care for your patient – we can help.

Membership is open to all staff and volunteers of Birmingham Community Healthcare NHS Foundation Trust; students whilst on placement; Moseley Hall Hospital inpatients; and agency, bank or locum staff working here for at least two weeks. Register at <u>www.healthlibrariesmidlands.nhs.uk/join</u> Keep hold of your card if you leave the Trust as these are transferrable within HeLM. Just let the new library know you've moved and they will update your details.

#### Library Catalogue

Go to <u>www.healthlibrariesmidlands.nhs.uk</u> to search for items including e-books. Log in using your library card number and password to place reservations.

#### **Library Collection**

Our book collection focuses on geriatric medicine and rehabilitation, and also covers nursing, management, and general work skills. We also have leisure fiction, educational games, reminiscence materials, a wellbeing collection, CDs and DVDs, and resources to support the BCHC staff networks.

## 24-Hour Access

The library is open 24 hours a day, seven days a week. It is normally staffed during office hours; and in the absence of library staff, access is by Trust ID swipe badge. There is a self-issue machine which can be used for borrowing and returning items belonging to the library, whilst items from other libraries can be left on the trolley and will be dealt with by staff.



## Borrowing

The standard loan period is six weeks with a maximum limit of sixteen items and requests at one time. Loans are automatically renewed up to five times unless recalled by another user. Recalled loans must be returned by the due date.

When the maximum renewal limit is reached, proof that the loan is still in your possession is required if you wish to keep it for longer. You can send a photo or bring the item to the library. Otherwise, the loan must be returned.

## **Postal loans and Returns**

If you can't get to Moseley during office hours, we'll send your chosen library items to your BCHC site via internal post. We'll add an extra two weeks to your loan period to allow for time in transit. We also accept returns in the internal mail.

## **OpenAthens**

A BCHC OpenAthens account gives you access to electronic resources purchased by the NHS locally or nationally. Register at <u>https://openathens.nice.org.uk/</u> or contact the library for assistance.

# **Online Journals**

For easy access to thousands of full-text journal articles online, add the LibKey Nomad extension to your browser. This will show BCHC access options for any articles you find. You can download documents immediately where available, or click to order from the library. Get the browser extension at https://thirdiron.com/downloadnomad/

## **Document Request Service**

If you want a journal article that isn't available to you online, we can usually source it for you. Just email us at <u>smallwood.library@nhs.net</u>

#### Literature Search Service

If you need a literature search for work-related purposes, we can do it for you. Email us at <u>smallwood.library@nhs.net</u> with the details of the search and the date when you require the results by. If the search is for an assignment or dissertation, contact us to book a session for training.