

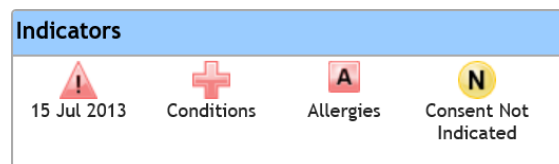


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## Viewing Allergies

If the Client has an allergy it will display in the Indicators section in the Clinical Portal



- Click the **Allergies** icon to view an overview of the Client's allergies
- Click **Close** to close the dialogue box

Or to view the **Allergies and Adverse Reactions Summary** screen

- Click the **Allergy** icon on the grey banner bar (top right)



## Adding an Allergy

The Allergy icon displays on the right of Client's Banner Bar in the Clinical Portal

There are 3 colours of Allergy icons:



No Known Allergies



Unknown



Allergies recorded

- Click the **Allergy** icon on the grey **Banner Bar**

The **Allergies and Adverse Reactions Summary** screen will open

Any previously recorded Allergies will display

- Click the **Add** button (bottom of screen)




The **New Allergy/Adverse Reaction** screen will open

Complete the screen as follows:

- **Substance:** Click the green plus 


The **SNOMED Search** dialogue box will open

- Enter the search criteria and click the **magnifying glass** 
- Select from **Search Result(s)** on the left
- The **SNOMED Concept Hierarchy** displays on the **right**
- Select the **required code**
- Click **Add to client record** button

- **Reaction Type:** Select as required

- **Reaction:** Click the green plus 

The **SNOMED Search** dialogue box will open

- Enter the search criteria and click the **magnifying glass** 
- Select from **Search Result(s)** on the left
- The **SNOMED Concept Hierarchy** displays on the **right**
- Select the **required code**
- Click **Add to client record** button

- **Severity of Reaction:** Select as required

- **Certainty:** Complete if required

- **Evidence:** Complete if required

- **Reported By:** Select as required

- **Name:** Complete if required

- **Witnessing HCP:** Complete if required

- **Estimated Year of Identification:** Complete if required

- **Comment:** Complete if required

- Click **Save**

The **Allergy** will display on the **Allergies and Adverse Reactions Summary** screen will display


- Click the double arrow  to view/hide comments



## Removing an Allergy

- Click the **Allergy** icon on the **Banner Bar**

The **Allergies and Adverse Reactions Summary** screen will open

- Locate the Allergy you want to **remove**
- Click the **Remove** radio button 
- Click the **Remove** button (bottom of screen)

The **Remove Allergy/Adverse** screen will open

- **Removal Reason:** Select required reason
- **New Allergy Status:** Select the required **radio button**  
(If the client has multiple allergies recorded you will not see the field. It will only display when you remove the last recorded allergy from the record.)
- Click the **Remove** button (bottom)

## Viewing Removed Allergies

- Click the **Allergy** icon on the **Banner Bar**

The **Allergies and Adverse Reactions Summary** screen will open

- Locate the **Display Removed** checkbox (bottom right)
- Put a tick in the checkbox ☒

The removed Allergy(s) will display

- Click the double arrow to view further details 