# **Recording a Patient Death**



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## **Overview**

When a BCHC Patient dies, it is the responsibility of the service who are providing their care to record the details of the Patient's death in RiO.

# **Recording a Patient Death**

• Open the Main Menu, select Client Details, select Register Death

The Search screen will display

Search for the patient

The Recording Details of Death form will display

•	Date/time verifying Dr/nurse arrived:	Enter relevant time
•	Place of Death:	Hospital
•	Hospital Type:	● BCHC Hospital Site
•	Hospital/Ward:	Current Inpatient admission

## Known Underlying Medical History

This section is used to record if the patient has any learning disabilities, Autism or is receiving support for mental health conditions

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• Complete if relevant by selecting OYes | ONo as required

## **Underlying Conditions**

Best Care

This section is used to record any underlying health conditions for the patient

Complete if relevant by selecting OYes | ONo as required

# **Recording a Patient Death**

# COVID -19

This section is used to record any relevant COVID-19 information

- Complete if relevant/required
- Click the <u>Update Covid-19 Status</u> link to record Covid-19 information if required
  - o The Previous Surgical/Non-surgical Interventions sub-form will display
  - o Click Create New and complete & Save form
  - Close for by clicking cross in top right corner
- Complete if relevant by selecting OYes | ONo as required
- Enter notes if required

## Verification of Death

This section is used to record who was present at death, what verification of death checks have taken place, any obvious signs of injury, who has been notified of the death, who has verified the death and how the body should be cared for following death.

Persons Present at Death

- Select names of Family or Personal Contacts present from pick list
- Select Yes from the Identified body pick list
- Click Add Add (right)
  - o Click the Update Client Personal Contacts to record Personal Contacts if required
  - o The Rio Clinical Information System Client Contacts sub-screen will load
  - Click Add New Contact (bottom)
  - Record details of contact
  - o Click Save
- Close for by clicking cross in top right corner
  - Click the to Update Family Details to add Family Members if required
  - o The Rio Clinical Console sub-screen will open
  - Click Add Member to link a family member who is also registered in Rio
  - Search for the family member in Rio
  - Complete to relevant fields
  - o Click Add Member (bottom)
  - Close for by clicking cross in top right corner <sup>★</sup>

## Other Contacts

Additional contacts can be recorded manually by entering their Name and Relationship

• Click the Add button (right)

# **Recording a Patient Death**

### **VOD Checks**

- Complete if relevant by selecting OYes | ONo as required •
- Time of Death: Date/Time patient passed away
- Time of Death Verified: Date/Time verification of death (VOD) was completed

### Signs of Obvious Injury

Complete if relevant by selecting OYes I ONo as required

#### **Notifications**

- Complete if relevant by selecting OYes | ONo as required •
- Enter further information if required

### Verification of Death

- Complete if relevant by selecting OYes | ONo as required
- Complete pink mandatory fields •
- Complete additional information if required

### Care after death

Complete if relevant by selecting OYes | ONo as required

### When the form is complete

Click Save

Rest Care

When the form has been saved, you will need to notify the **Service Support** team at the earliest opportunity. The Service Support Team will complete the formal registration of the patient's death on the National NHS Spine.

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- Tell them the Name and Client ID (Rio number) of the Patient
- Call 0121 466 7111 (option 1) if during normal office hours (Monday Friday 08:00 17:00)
- or email if outside normal office hours <a href="mailto:bchc.servicesupport@nhs.net">bchc.servicesupport@nhs.net</a>

