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Overview

When a BCHC Patient dies, it is the responsibility of the service who are providing their care to record the details of the Patient's death in RiO.

Recording a Patient Death

- Open the Main **Menu**, select **Client Details**, select **Register Death**

The **Search** screen will display

- Search for the patient

The **Recording Details of Death** form will display

- **Date/time verifying Dr/nurse arrived:** Enter relevant time
- **Place of Death:** Hospital
- **Hospital Type:** BCHC Hospital Site
- **Hospital/Ward:** Current Inpatient admission

Known Underlying Medical History

This section is used to record if the patient has any learning disabilities, Autism or is receiving support for mental health conditions

- Complete if relevant by selecting Yes | No as required

Underlying Conditions

This section is used to record any underlying health conditions for the patient

- Complete if relevant by selecting Yes | No as required



COVID -19




This section is used to record any relevant COVID-19 information

- Complete if relevant/required
- Click the **Update Covid-19 Status** link to record Covid-19 information if required
 - The **Previous Surgical/Non-surgical Interventions** sub-form will display
 - Click **Create New** and complete & **Save** form
 - **Close** for by clicking **cross** in top right corner
- Complete if relevant by selecting **OYes | ONo** as required
- Enter notes if required

Verification of Death

This section is used to record who was present at death, what verification of death checks have taken place, any obvious signs of injury, who has been notified of the death, who has verified the death and how the body should be cared for following death.

Persons Present at Death

- Select names of **Family** or **Personal Contacts** present from pick list
- Select **Yes** from the Identified body pick list
- Click **Add**  (right)
 - Click the **Update Client Personal Contacts** to record Personal Contacts if required
 - The **Rio – Clinical Information System – Client Contacts** sub-screen will load
 - Click **Add New Contact** (bottom)
 - **Record** details of contact
 - Click **Save**
- **Close** for by clicking cross in top right corner 
 - Click the to **Update Family Details** to add Family Members if required
 - The **Rio Clinical Console** sub-screen will open
 - Click **Add Member** to link a family member who is also registered in Rio
 - **Search** for the family member in Rio
 - Complete to relevant fields
 - Click **Add Member** (bottom)
 - **Close** for by clicking cross in top right corner 

Other Contacts

Additional contacts can be recorded manually by entering their Name and Relationship

- Click the **Add** button (right)



VOD Checks

- Complete if relevant by selecting Yes | No as required
- **Time of Death:** Date/Time patient passed away
- **Time of Death Verified:** Date/Time verification of death (VOD) was completed

Signs of Obvious Injury

- Complete if relevant by selecting Yes | No as required

Notifications

- Complete if relevant by selecting Yes | No as required
- Enter further information if required

Verification of Death

- Complete if relevant by selecting Yes | No as required
- Complete **pink mandatory fields**
- Complete additional information if required

Care after death

- Complete if relevant by selecting Yes | No as required

When the form is complete

- Click **Save**

When the form has been saved, you will need to notify the **Service Support** team at the earliest opportunity. The Service Support Team will complete the formal registration of the patient's death on the National NHS Spine.

- Tell them the **Name** and **Client ID** (Rio number) of the Patient
- Call 0121 466 7111 (option 1) if during normal office hours (Monday – Friday 08:00 – 17:00)
- or email if outside normal office hours bchc.servicesupport@nhs.net