River View

Contents

Overview

The River View is a chronological timeline view of the Electronic Patient Record, providing Healthcare Professionals with quick, 'at a glance' access to information.

Accessing River View via the Main Menu

- Click **Menu**
- Click **Quick Menu**
- Select **River View**

The **Client Search** screen will display.

- **Search** for your Client

The **River View** for your Client will display.

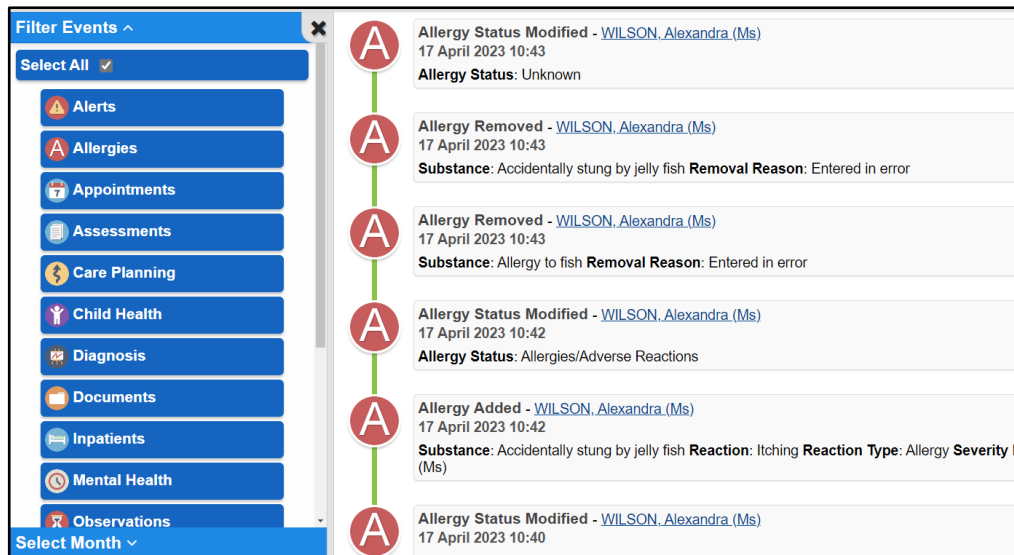## Accessing River View via the Clinical Portal

- Ensure you are displaying the **Summary** tab
- Locate the **Case Record** folder in the Navigation pane
- Click to open the **Case Record** folder
- Select **River View**

The **River View** for your Client will display.

Filtering River View

Events are displayed chronologically in the River View in Day/Month/Year order, with the most recent Event at the top of the main view, however River View can be filtered by type of Event or by Month
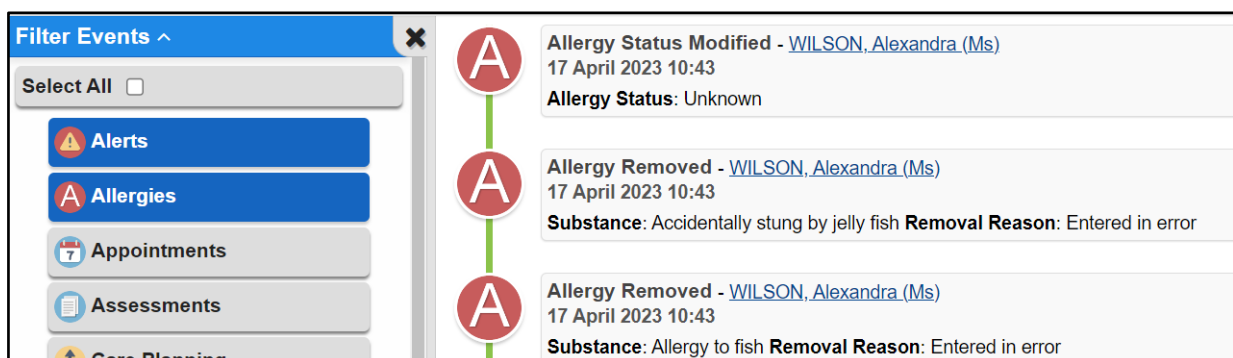

Filtering by Event

- Locate the **Filter Events** ↓ section (top left)

By default, all Event types are displayed in the main view area.

The **Select All** button will display in blue

- Click an Event type in the Filter Events section to 'turn it off'
    - The Event type will display in grey in the Filter Events section
    - The Event type will no longer display in the main view
    - The Select All button will display in grey
- Click an Event type in the Filter Events section to 'turn it on' again

- Click the **Select All** button to reset the view and display all Events

RiO will remember a User's selected/deselected Event types

Filtering by Month

When filtering by Month, only Years and Months where Events have been recorded will display in the Select Month list

- Locate the **Select Month ↑** section (bottom left)

- Click **Select Month**

- Click the **Year** to display a list of Months where Events were recorded

- Click the required **Month**

The main view will then display from the latest event recorded for the selected Month and highlight it in yellow

Resetting Filters

- Click the **Reset to Default** button (bottom left) to reset all filters.