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Overview

It is possible to Pause a Visit once you have Started a Visit e.g. Pause Mother's Visit and Start Baby's Visit or Pause one Care Home resident's visit and Start another Care Home resident's visit

How to Pause a Visit on an iPad


- Tap the **Visits** icon 

Identify the required Visit

- Tap the **Visit**


- Tap the **Status** icon (top right) 

- Tap **Arrived**

- Tap the **Status** icon again (top right) 

- Tap **On Hold**

On Hold Read Only displays (top centre)

- Tap **Back** (top left) 

Identify the alternative Visit in 'Visits' section; tap the Visit; 'Arrive' and action the visit as required

How to Resume a Visit on an iPad

- Tap the **Visits** icon, if required

Identify required Visit i.e. Paused Visit 

- Tap the **Visit**

- Tap the **Status** icon (top right) 

- Tap **Resume**



Continue the Visit and complete as required



How to Pause a Visit on a Smart Phone

- Tap the **Visits** icon 

Identify the required Visit

- Tap the **Visit**
- Tap the **Status** icon (top) 
- Tap **Arrived**
- Tap the **Status** icon again (top) 
- Tap **On Hold**

On Hold Read Only displays (top)


- Tap the **Back** arrow (bottom right)

Identify the alternative Visit in 'Visits' section; tap the Visit; 'Arrive' and action the visit as required

How to Resume a Visit on a Smart Phone

- Tap the **Visits** icon, if required

Identify required Visit i.e. Paused Visit 

- Tap the **Visit**
- Tap the **Status** icon (top) 
- Tap **Resume**

Continue the Visit and complete as required